



# KAJO-KEJI CHRISTIAN COLLEGE (KCC)

ACADEMIC DEAN - Tel: +211 956366008, [academicdean@kajokeji.anglican.org](mailto:academicdean@kajokeji.anglican.org)

THE COLLEGE PRINCIPAL - Tel: +211954282575 [principal@kajokeji.anglican.org](mailto:principal@kajokeji.anglican.org)

Attach a current passport photograph

## OFFICE OF THE ACADEMIC DEAN

### APPLICATION FOR ADMISSION INTO KCC FOR ACADEMIC YEAR 20.....

**Note:**

- (a) Copies of post secondary certificates, other qualifications, assessment of age and nationality certificate should be attached.
- (b) All academic records in a language other than English MUST be accompanied by a certified English translation.
- (c) The selection letter for admission for those who qualify is provisional. It does not give the applicant entitlement to a place at the College. It is subject to satisfactory confirmation or verification by this office according to instructions set in it.
- (d) All information required on this form is important. Please make sure you fill out everything clearly.

**DIPLOMA PROGRAMMES** (Indicate your choice)

| PROGRAMMES              | Tick | Choice e.g. 1 <sup>st</sup> , 2 <sup>nd</sup> |
|-------------------------|------|---|
| Theology                |      |   |
| Business Administration |      |   |
| Community Development   |      |   |
| Education               |      |   |

**CERTIFICATE PROGRAMMES** (Indicate your choice)

| PROGRAMMES              | Tick | Choice e.g. 1 <sup>st</sup> , 2 <sup>nd</sup> |
|-------------------------|------|---|
| Theology                |      |   |
| Business Administration |      |   |
| Community Development   |      |   |
| Education               |      |   |

**SECTION 1: PERSONAL INFORMATION**

- 1.1 Name in full (Use name on academic documents): .....
- 1.2 Title (Rev/Miss/Mrs/): .....
- 1.3 Gender (Tick) Male  Female  Date of Birth: .....
- 1.4 Nationality.....Country of Origin: .....
- 1.5 Country of Residence: .....
- 1.6 County: .....Payam: .....Boma: .....
- 1.7 Religious Affiliation: .....Diocese: ..... Parish: .....
- 1.8 If Christian, state the denomination.....
- 1.9 Marital status: (Tick) Married  Single

1.10 Name of spouse: ..... Type of marriage: .....

No. of children, if married: ..... (Please attach a marriage certificate if available)

1.11 Disability if any (Attach medical documents where applicable): .....

1.12 Current mailing address: .....

P.O. Box: ..... Town: ..... Telephone Contact: .....

Country: ..... E-mail: .....

1.13 Sponsors (if applicable): .....

Address: .....

Telephone Number: ..... E-mail: .....

1.14 Give names of a person in a responsible position from whom confidential information may be obtained about you if necessary

Name: ..... Address: .....

Telephone Number: ..... E-mail: .....

**SECTION 2: EDUCATION BACKGROUND**

2.1 Secondary schools , Colleges attended, and other qualifications (Give Names, Dates and qualification)

| NAME OF SCHOOL/INSTITUTION | COURSE/PROGRAM | DURATION | DATE |    |
|----------------------------|----------------|----------|------|----|
|                            |                |          | FROM | TO |
|                            |                |          |      |    |
|                            |                |          |      |    |
|                            |                |          |      |    |
|                            |                |          |      |    |
|                            |                |          |      |    |

2.2 Was there a strike in your school during your time? ..... If so, when.....

2.3 Positions of responsibility held (e.g. prefect, sports captain etc)  
.....  
.....

2.4 Sudan School Certificate/South Sudan Certificate of Secondary Education or its equivalent (UACE etc)

Year: ..... Index Number: ..... Exam Authority: .....

**SECTION 3: EMPLOYMENT RECORD**

2.5 Places you worked, title of position and the duration

| NAME OF EMPLOYER | TITLE OF POSITION | DURATION |
|------------------|-------------------|----------|
|                  |                   |          |
|                  |                   |          |
|                  |                   |          |
|                  |                   |          |

2.6 State any relevant academic/professional qualifications or experience of the program being applied for

.....  
 .....

**SECTION 4: (To be completed by an ordained Priest or Pastor or any other eminent Religious leader)**

5.1 How long have you known the applicant? .....

5.2 Please tick as appropriate

Behavior/Character:      Excellent            Good            Satisfactory            Poor     

Spiritual or Religious life: Excellent            Good            Satisfactory            Poor     

5.3 Please comment on any strengths and weaknesses of the applicant

.....  
 .....

Name of Recommender: ..... Title: .....

Diocese/Church: ..... Telephone contact: .....

Signature: ..... Date: .....

**Official stamp**

**SECTION 6: FOR ORDINANDS ONLY**

6.1 Applicants for ordination should attach copies of their baptism, confirmation, marriage (if married) certificates.

6.2 The Diocesan Bishop recommendation and verification of the suitability of the ordinands for the program

.....  
 .....

**SECTION 7: DECLARATION**

7.1 Note that any candidate giving incorrect/incomplete information or submits forged/falsified documents, if discovered either at time of registration or afterwards commits a criminal offence. His/her admission shall automatically be cancelled and he/she shall be prosecuted under the South Sudan Courts of law

I have read, noted and understood the implication of giving incorrect or incomplete information. I do confirm that all the information given in this form is correct

**Signature of Applicant:** ..... **Date:** .....